

Dear Parent

Warrandyte Primary School is looking forward to another great year of teaching and learning and would like to advise you of Warrandyte Primary School parent payment arrangements for 2021.

Please find the fee schedule for Levels Foundation – 6 attached. We do not require payment until February 2021 or by quarterly instalments. Due to remote learning for 2 terms of the school year, we still have some supplies purchased for 2020 and therefore the cost to parents next year will be lower.

Warrandyte Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. By purchasing these items on behalf of students we are able to obtain high quality materials at a competitive price due to our ability to bulk order and not pay the GST.

If parents / guardians choose to provide equivalent materials themselves, this should be done in consultation with the classroom teacher, and items should meet the specifications provided by the school. Stationery pack lists can be made available upon request.

The school budget is set at the end of each year for the following school year. This budget funds everything at the school, with the exception of staff salaries and basic school infrastructure, including general operational costs, which are funded by the Department of Education and Training (DET).

The budget caters for classroom materials (including stationery and text books), library materials, art supplies, music equipment, sports equipment, first aid supplies, buildings and grounds maintenance and staff, telecommunications, computers, photocopying and printing, apps for the iPads, software licences and subscriptions, casual relief teachers, utilities and more. The budget is set according to how much money the school anticipates it will receive. These costs to the school are not covered by DET, so we rely on parent payment to cover these costs.

WPS funds are derived from three broad sources

* Student Resource Package (SRP) which covers standard government grants, allocated on a per student basis
* Special government grants for defined purposes
* Revenue the school raises locally, for example: from parent payments, donations and voluntary contributions, and various fundraising activities.

### Financial Support for Families

Warrandyte Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

* the Camps, Sports and Excursions Fund (CSEF)
* Second hand uniforms for a gold coin donation
* Local Community Support. Warrandyte Primary School has links to local services and welfare groups which can provide support and assistance to families in financial crisis.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact either the Principal or the office staff on 9844 3537 or via the school email [Warrandyte.ps@education.vic.gov.au](mailto:Warrandyte.ps@education.vic.gov.au)

### Payment Methods

### We offer a variety of payment methods to assist our families:

* Compass
* Cash / Cheque
* Eftpos available at the school office.

### Refunds

"Our school will consider requests for partial or full refunds of payments made by parents on a case by case basis, taking into account, individual circumstances. Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, when a child becomes unwell and is unable to attend camp, refunds are not provided because money has been paid to a third party and the school does not receive reimbursement. Where possible, we will make this clear to parents at the time of payment."

For further information on the Department’s Parent Payment Policy please visit the school’s web page on https://warrandyteps.vic.edu.au

Yours sincerely,

Craig Crouch David Wells

Principal School Council President

## Fee schedule – Year 3 & 4

Please find the itemised list of Essential Student Learning Items and Optional Items for your child.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

|  |  |
| --- | --- |
| Essential Student Learning Items | Amount |
| Stationery Pack  Items include:   * scrapbooks * grid books * erasers * ruler 30cm * micador case skinny * pencils HB * markers * pencil case * sharpener double hole * Targeting handwriting for VIC | $30.00 |
| On line learning subscriptions   * Reading Eggs ($22) * Mappen ($21) * Essential Numeracy & Literacy ($13.50) | $56.50 |
| Art folio | $2.00 |
|  |  |
| TOTAL | $88.50 |

### Optional Items

Warrandyte Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

|  |  |
| --- | --- |
| Optional Item | Amount |
| *Camps and excursions will be scheduled throughout the 2021 school year. These will be itemised on our Term Planner for excursions and activities, which will be available at the start of each term.* | *To be advised* |
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### Voluntary Contributions

Warrandyte Primary School continues to welcome your voluntary contributions to support our school.

Warrandyte Primary School relies on the generosity of its community, through donations and fundraising, to be able to support your child’s learning, improve and maintain the school grounds, buildings and facilities, supporting new equipment and extend the educational resources within the school.

This payment enables the school to provide equipment and services for your child.

The voluntary contributions help the school to continue to deliver excellent teaching and learning and to access additional rich and engaging resources and experiences for our students.

Suggested amounts are $50, $100, or $200/student or you may choose to nominate an alternative amount. Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not. Please note that these voluntary contributions are not tax deductible.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Voluntary Contribution | Tax deductible? | Suggested Voluntary Contribution per student | | | Amount |
| General Contribution | No | $50 | $100 | $200 |  |
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